

Internship Application Form

Name: _____ DOB: _____

Address: _____
(Street) (City) (State, Zip)

Phone: (____) _____

Email: _____

Emergency Contact Info

Name: _____ Relationship: _____

Phone: (____) _____

Questionnaire

1) Please describe your educational background:

-High School name:

-Graduation year (or expected):

-College/Institute name*:

-Graduation year (or expected):

(*circle: will not be attending, plan on attending, currently attending, graduated)

-Other courses/training/schooling:

2) Describe any relevant experience (coursework, jobs, internships, clubs, volunteering, etc).

3) What are some of your skills/interests?

Circle skills that you have, underline skills you want to learn

Construction (specify certain areas)

Plants/landscaping/horticulture

Art (drawing, painting, etc)

Photography/videography

Marketing/social media use

Writing/journalism

Animal care

Design (graphic design, architecture, interior design, clothing design)

Tech (software programs, gaming, trouble shooting)

List others:

4) Circle the traits that describe you best:

Organized

Spontaneous

Natural leader

Enjoys teamwork

Introvert

Extrovert

Hands-on learn

Likes instruction/reading

Creative

Straight-forward

Hard-working

Self motivated

Problem-solver

Prompt (on time)

Laid-back

Independent

5) What is your favorite class (past or current) and why?

6) What are your hobbies?

7) What are your biggest strengths and weaknesses?

8) Do you work best alone or with a team, and why?

9) How do you respond to constructive criticism?

10) How do you stay organized or prioritize tasks?

11) What are your goals for the future? What can you see yourself doing in 5-10 years?

12) What draws you to this internship?

13) What can you contribute to ROR?

14) What would you hope to take from this internship (specific skills, knowledge, experience, etc)?

15) If you had the chance to sit down with any ROR employee for a day, what would you ask them about their position and the company? What do you want to know or learn?

16) What other questions do you have for us?

17) Please fill in your availability for the following times:

-Please circle which in-person working interview session(s) you would be available to attend if selected as a candidate. If available for multiple dates, please note your preferred date. These sessions will be held from 9:30 am - 12:30 pm EST.

-If you are not available for any of these dates or times, please leave a note below and we will work with you to figure something out.

- Wednesday, March 8th
- Monday, March 13th
- Wednesday, March 22nd
- Thursday, March 23rd
- Friday, March 24th
- Monday, March 27th
- Tuesday, March 28th
- Wednesday, March 29th
- Monday, April 3rd
- Tuesday, April 4th
- Wednesday, April 5th
- Wednesday, April 12th

-Please circle which internship session you would prefer, and fill in the days of the week that you would be available to come in from 9:30 am - 5:30 pm if selected as an intern. The position will require a minimum of 2-3 days per week depending on session and availability. If available for either session, please circle both and note your preferred session.

- May 30 - July 7, 2023 (6 week session)

- July 25 - August 18, 2023 (4 week session)

Monday	Tuesday	Wednesday	Thursday	Friday

-Are there any dates that you are unavailable within your selected sessions due to travel, appointments, school, etc? If so, please list them.

18) Where did you hear about this internship?

-job board:

-a website:

-ROR social media (Instagram, Facebook, YouTube, TikTok, Patreon, website)

-Other:

Please submit this completed form along with your resume and signed safety/media waiver to Hadley at hadley@reachoutreptiles.com by **Wednesday, February 22, 2023**. Thank you for considering an experience at ROR, and we look forward to hearing from you!